

WINOOSKI VALLEY MUSIC ASSOCIATION District IV HANDBOOK



17th EDITION

8/1/2007

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AUXILIARY PERCUSSION SHEETS (A-D)

GENERAL INFORMATION

As part of the total educational program for the young people in the upper Winooski Valley area of Central Vermont, special musical programs involving the young musicians of our participating schools are held annually. In the operation of the annual Winooski Valley Music Festivals, there are certain basic procedures and provisions that are followed. These procedures and provisions are specified in this document.

BACKGROUND

The information used to formulate this handbook was taken from festival records dating back to the early 1970's, with numerous revisions adopted on 10.27.80 and 4.8.81. A preliminary draft of the handbook in the present format was submitted to participating schools on 9.20.88.

That draft remained substantially unchanged and was adopted as the official Winooski Valley High School Music Festival Handbook at a meeting of participating schools on 9.26.89 with the understanding that the handbook requires constant revision so as to reflect the agreed policies and procedures of the Winooski Valley High School Music Festival. Any motions - past, present, and future - voted and adopted at official meetings of the membership will be included as part of this handbook.

On 9.12.90, at a combined meeting of the Winooski Valley High School and Junior High School Festivals, with a quorum of schools represented, changes to the handbook were made and the two associations merged into one. Thus, creating the WINOOSKI VALLEY MUSIC ASSOCIATION, or W.V.M.A. School membership generally parallels that of District 4 of the Vermont Music Educators Association.

PUBLICATION

This *WINOOSKI VALLEY MUSIC ASSOCIATION HANDBOOK* was compiled and printed in 1988, 1989, and 1990 by Richard Davidian of the Montpelier Public Schools, using an Apple //e computer and AppleWorks with data stored on a 5 1/4" data disk volume labeled *WINVALASSNHNDK*.

Copies of the handbook data are maintained at Harwood Union High School and is available to all member schools.

WINOOSKI VALLEY MUSIC ASSOCIATION SCHOOLS

- 32 Barre City Elementary & Middle School 476.6541
Music: Larry Solt
- 36 Barre Town Elementary School 476.6617
Vocal: Peg Mehuron Instrumental: Adam Sawyer
- 24 Cabot 563.2289
Instrumental: Brian Boyes
- 23 Chelsea School 685.4551
Vocal/Instrumental: Abby Haywood
- 37 Crossett Brook School Middle School 244.6100
Vocal: Roger Grow Instrumental: Harry Schenawolf
- 22 Harwood Union High School 882.1159 882.1160
Vocal: Diane Phillips Instrumental: Chris Rivers
Jazz/Tech: Bruce Sklar
- 35 Main Street Middle School 225-8624
Vocal: Lorraine Utton Instrumental: Rich Davidian
Strings: Hilary Owen
- 21 Montpelier High School 225.8189 225.8188
Vocal: Lorraine Utton Instrumental: William Keck
- 20 Northfield Union High School 485.4500
Vocal/Instrumental: Karen Cassavant
- 34 Orange Center School 476.3278
Carrie Coughenour
- 19 Oxbow Union High School 222.5214
Vocal: Tim Judas Instrumental: Cindy Hall
- 18 Randolph Union High School 728.3397 fax - 728-6703
Vocal: Jennifer Moore Instrumental: Josh Stumpff
- 39 Rivendell Academy 603.353.4321
Vocal/Instrumental: Anna Alden and Bonnie Blake
- 6 Rumney Memorial School 223.5429
Vocal/Instrumental: Katie Karnes

WINOOSKI VALLEY MUSIC ASSOCIATION SCHOOLS (Cont.)

- - 17 Rochester High School 767.3161 Vocal/Instrumental:
Carol Cronce
- 38 Sharon Academy 763.2531 PO Box 207, Sharon
Michael Livingston, Principal
- 16 South Royalton High School 763.7740
Vocal/Instrumental: Chris Gribnau
- 15 Spaulding High School 476.4811
Instr. Charles Gasque and Bobby Booth
Vocal- Arthur Zorn
- 33 St. Monica's School 476-5015 79 Summer St, Barre 05641
Vocal/Instrumental: Mary Pomeroy
- 30 Thetford Academy 785.4805
Vocal: Peter Estes Instrumental: Greg Mellinger
- 14 Twinfield Union High School 426.3213 x229
Vocal: Donia Prince Instrumental: Keith Gibson
- 29 Tunbridge Elementary School 889.3310
Sharon Groblicki and Phyllis Kadlub
- 13 U-32 Jr/Sr High School 229-0321 x3046
Vocal: Andrea Bonamico Instrumental: Tom Cate
Strings: Anne Decker
- 26 Washington Village School 883.2312
Carrie Coughenour
- 25 Websterville Baptist School 479.0141 PO Box 1, Web..05678
Olivia Durham
- 12 Whitcomb Union High School 234.9966
Vocal: Susan Rule Instrumental: Sarah Helman
- 11 Williamstown High School 433.5350
Vocal/Instrumental: Scott Wilcox
- 5 Newton School 765.4351
Instrumental - Barb Smith Vocal - Becky Bailey
- 31 Waits River School 439-5534 Susan Kulju - Music

WINOOSKI VALLEY MUSIC ASSOCIATION

• IMPORTANT DATES

August 1st

- High School Managers verify audition selection availability and appropriateness.

August 25th

- Chairperson sends letter to all music teachers and principals warning of Annual Meeting of the Winooski Valley Music Association.

Second Wednesday in September at 1:00 pm

- Annual Meeting of the Winooski Valley Music Association schools is held. Representatives of each school meet to conduct business of the association including reviewing handbook, electing officers, appointing managers and conductors, selecting audition and festival sites, and conducting other association business.
- Librarian works with Fall Festival Managers on ordering Fall Festival Music
- High School teachers schedule student auditions.

Wednesday before Teachers' Convention in October

(Please note: 2007-08 school year auditions will be held on Wednesday, October 17, 4:30-8:30)

- High School auditions are held.
- HS String Nominations are Due (nominations to ensemble manager)
- HS Jazz Vocal Nominations are Due (nominations to ensemble manager)
- Minutes of Annual Association Meeting are distributed by this time.
- Assignments to Fall Festival ensembles are made and music is distributed.
- Spring Festival Managers obtain and approve programs from Middle School Conductors.

3rd Thursday and Friday of November:

- Winooski Valley Fall Music Festival. Fall Meeting of the Winooski Valley Music Association is held on Friday at 1:00 p.m.
- M.S and H.S. Nomination Forms for Jazz Festival due to Jazz Festival Ensemble Managers
- Librarian obtains program and orders music.
- Music for Jazz Festival is distributed by Managers no later than Dec. 15

WINOOSKI VALLEY MUSIC ASSOCIATION

• IMPORTANT DATES

December 15th:

- Middle School Nomination Forms for Spring Festival due to Spring Festival Ensemble Managers
- Middle School Coordinator and Managers begin selection process for Spring Festival
- Minutes of the Fall (November) Meeting of the Association are distributed by this date.
- All Winter Jazz Festival Music Mailed out to Schools for distribution before Holiday break.

February 1st:

- Middle School Spring Festival music mailed out to participating schools by this date.

March 1st:

- Fall Festival Managers obtain and approve programs of HS Conductors.

First Wed. in April:

- Winooski Valley Middle School Music Festival.
- Spring Meeting of the Winooski Valley Music Association is held.
Representatives of each school meet to conduct business of the association.
- Elect Spring Festival officers, appoint managers, nominate conductors, select festival site, and conduct other association business.
- Fall Festival managers provide a detailed copy of programs to the Festival Coordinator and Librarian.
- Librarian obtains program and orders music.

May 1st:

- Minutes of the Spring Meeting of the Association are distributed by this date.

At Each Festival Date:

- Payment of dues and fees is expected. Purchase Orders are accepted.
***Members are strongly encouraged to pay bill at day one registration.*

WINOOSKI VALLEY MUSIC ASSOCIATION

• “WHO’S IN CHARGE?”

2007-08

W.V.M.A. Chairperson: Chris Rivers (Harwood) 882-1160
W.V.M.A. Vice Chairperson: Diane Phillips (Harwood) 882-1159
W.V.M.A. Secretary: Cindy Hall (Oxbow) 222.5214
Librarian: Larry Solt (Barre City) 476.6541

	<u>FALL FESTIVAL</u>	<u>SPRING FESTIVAL</u>	<u>JAZZ FESTIVAL</u>
<u>Festival Dates:</u>	November 8-9	April 2	February 7-8
<u>Audition Date:</u>	October 17	N/A	October 17
<u>Festival Coord:</u>	Karen Cassavant	Rochester	Josh Stumpff
<u>Festival Host:</u>	SHS	TBA	Harwood
<u>Audition Host:</u>	Harwood	N/A	Harwood
<u>Band Conductor:</u>	Mary Bauer	Larry Solt	HS Mike Zoldos MS Bryan Boyes
<u>Band Manager:</u>	Josh Stumpff	Keith Gibson	HS Bobby Booth MS Bruce Sklar
<u>Chorus Conductor:</u>	Roger Grow	Peg Mehuron	HS Amber Dilarentus
<u>Chorus Manager:</u>	Anna Alden	Roger Grow	HS Karen/Diane
<u>Chorus Accomp:</u>	Tim Guiles	Tim Guiles	Tom Cleary
<u>Orchestra Cond:</u>	Peter Miller	Harry Schenawolf	N/A
<u>Orchestra Manager:</u>	Bill Keck	Anne Decker	N/A

WINOOSKI VALLEY MUSIC ASSOCIATION

• MEMBERSHIP DUES, FESTIVAL FEES, ADMISSION PRICES

FESTIVAL REGISTRATION FEE

- \$15.00 Per school for each festival.

STUDENT MUSIC FEE

- \$7 Per attending student – Fall and Spring Festival
- \$10 Per attending student – Winter Jazz Festival

MEAL PRICES

- Meal prices are variable, depending on host, food vendor number of students accepted, cancellations, returned music, and chaperone name(s).

CONCERT TICKET PRICES

- \$4 adults \$2 students, and \$10 family maximum – Fall and Spring Festival
\$5 adults, \$3 students and No Family Price – Winter Jazz Festival.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR CHAIRPERSON

AUGUST: Prepare first mailing to schools. Include:

- dates, times, sites of festivals and auditions
- current audition guidelines and required selection list
- list of program selections
- request for school copies of program selections
- list of schools involved in the festival
- names of conductors, managers, and hosts
- date, time, site of annual meeting
- Mail first letter to ALL directors and principals.

PRE-ANNUAL MEETING

- Make available copies of the Winooski Valley Music Festival Association Handbook.
- Print copies of Winooski Valley Music Association Membership Data forms
- Print agenda for meeting and balance the checkbook
- Prepare financial reports for the association and festivals for the Annual Meeting.
- Prepare agenda for Annual Meeting.

ANNUAL MEETING

- Follow agenda for the meeting
- Arrange to record minutes of the meeting
- Distribute handbooks and forms
- Complete data forms, audition sheets, etc.
- Elect President, Secretary, and Librarian
- Schedule auditions
- Select adjudicators

PRE-FESTIVALS (HIGH SCHOOL, JUNIOR HIGH, AND JAZZ)

- Prepare sign-in sheets for schools.
- Collect the student agreement forms that pertain to festival behavior.
- Bring cash box and change for door receipts.
- Prepare agenda for the meeting and balance the checkbook.
- Order flowers for conductors, etc.
- Contact host to establish cost of meals.
- Print meal tickets.
-

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR CHAIRPERSON

DUTIES

- Updates and revises handbook.
- Maintains clear communication with all association members.
- Prepares meeting agendas and facilitates meetings.
- Sits on the VMEA executive board.

FESTIVAL DAYS

- Act as Chair of the Festival Committee.
- Register schools at the door.
- Arrange to have minutes recorded.
- Choose new festival site and date.
- Select new audition site and date.
- Discuss new workshop topics to implement.
- Select new list of audition selections.
- Select new conductors and managers.
- Organize help for the concert including: ushers, ticket sellers, chaperones, monitors, and clean-up.
- Pick up flowers.
- Pay conductors and accompanist.
- Pay food service bill. Pay all other Festival bills.

AFTER FESTIVALS

- Deposit registration fees, etc.
- Deposit door receipts, etc.
- Pay music bills
- Pay for postage, photocopying, and printing
- Send bills to schools delinquent in paying fees

**NOTE - See W.V.M.A. - Important Dates for more accurate information on deadlines, etc.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR SECRETARY

MAINTAINS ALL RECORDS

- Maintains updated copy of the handbook.
- Takes notes at regular Winooski Valley Music Association Meetings.
- Prepare minutes of Meeting for distribution to schools.
- Distributes Minutes for all Winooski Valley Music Association Meetings to teachers and principals (Fall - by January 1st, and Spring - by May 1st).
- Maintains records of all Winooski Valley Music Association Meetings.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR LIBRARIAN

MAINTAINS LIBRARY

- Maintains an accurate record of music owned by the Winooski Valley Music Association.
- Maintains records of title, composer number of copies available, to whom the title is loaned, date loaned, address, phone, number of copies loaned and date due.
- Facilitates the checking out of music (creates form).
- Publish a list of Winooski Valley Music Association music available and updates list on a yearly basis.
- Stamp and number new music and delivers to managers at the Annual Meeting.
- Orders new music upon request of managers.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR VICE CHAIRPERSON/TREASURER

MAINTAINS ALL RECORDS

- Maintains checkbook/writes checks.
- Prepares financial report.
- Fills in for chairperson as needed.
- Deposit registration fees, etc.
- Deposit door receipts, etc.
- Pay music bills
- Pay for postage, photocopying, and printing
- Pay conductors and accompanist.
- Pay food service bill. Pay all other Festival bills.

WINOOSKI VALLEY MUSIC ASSOCIATION
• INSTRUCTIONS FOR FESTIVAL COMMITTEES

EACH FESTIVAL COMMITTEE INCLUDES THE FOLLOWING PERSONNEL:

- The W.V.M.A. Chairperson as chair.
- The Festival Coordinator.
- Representative of the hosting institution.
- Administrator of a participating school.
- The festival ensemble managers.

Each Festival Committee shall act as the governing body of that festival, handling all affairs not listed elsewhere. This committee shall also rule on appeals of decisions made by festival officials. This committee meets to handle any performance related problem or question related to the festival participants. Decisions of this committee are final, with all members present having one vote, and majority rule prevailing. The Chair will vote only in the case of a tie.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR SCHOOLS HOSTING FESTIVALS

- Arrange to have pianos tuned!
- Appoint a representative of the school to act as a member of the Festival Committee.
- Arrange for Supper. Establish meal prices for students and notify President and Festival Coordinator.
- Assist Festival Coordinators in printing schedule and distributing to schools with assistance of managers.
- Reserve needed spaces for festival ensembles, lockable storage for students, directors lounge, space for festival meeting, dressing rooms, etc.
- Provide coffee and refreshments for teachers.
- Organize a registration desk for use by the Association President and Festival Coordinator to collect registration and dues, meal fees, etc.
- Provide access to photocopier.
- Arrange for restroom availability
- Assign a student runner to assist each ensemble.
- Arrange for Bus parking
- Provide a microphone and/or PA system for the concert.
- Prepare opening remarks for the concert (Host director or principal).
- Provide pianos in rehearsal hall and in performance space.
- Arrange for coverage by police, fire, nurse and custodians.
- Assist Festival Coordinator with advertising for the festival and concert.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR FALL FESTIVAL COORDINATOR

PRE-ANNUAL MEETING:

- Print copies of Audition Schedule Forms.
- Print copies of Instrumental, Choral and Jazz Audition Rating Sheets.
- Be sure music has been ordered and is in the manager's hands.
- Check for possible conflicts with audition dates and times.

ANNUAL MEETING:

- Collect music from schools and give to managers.
- Arrange for festival posters (50).
- Arrange for printing of festival tickets (if needed).
- Finalize plans for workshops at the festival.

PRE-AUDITIONS MAILING REGARDING AUDITION DETAILS:

- Adjudicators' names, instrument or voice and room assignments.
- Audition schedule by rooms.
- Notice of cancellations or changes.
- Meal prices for students and/or adjudicators.
- Reminder to teachers and adjudicators regarding Audition Guidelines and Instructions for for Adjudicators found within the Winooski Valley Music Association Handbook.

PREPARE ENVELOPES FOR EACH SCHOOL INCLUDING:

- Audition sheets.
- School map.
- Updated schedule of auditions.
- Information regarding obtaining music folders after auditions are completed.
- Packets of tickets, posters and festival schedule.

PREPARE SIGN-IN SHEET FOR SCHOOLS:

AUDITION DAY

- Assist host with registration and distribute envelopes with supplies and information.

*See Important Dates section of this handbook for more accurate information concerning deadlines, etc.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR FALL FESTIVAL COORDINATOR

PRE-FESTIVAL: MAIL PACKETS TO EACH SCHOOL CONTAINING:

- Chorus and band rosters.
- Chair placement and folder numbers.
- Two tickets for principals with invitation to attend concert and meeting.
- List of workshops (where and when).
- Updated festival schedule.
- Reminder to bring instruments, pencils, reeds, mutes, mallets, etc.
- Prepare the program; layout and printing (500 copies).
- check minutes and handbook for policy changes and remind members.

PRE-FESTIVAL:

- Locate an accompanist if necessary.
- Double check itinerary with festival host.
- Check on piano condition and tuning.
- Print schedule (after consulting with host and managers) and distribute to schools.
- Assist Chairperson in preparing sign-in sheets for schools, collecting fees, counting attendees, cancellations, returned music and chaperones.
- Send out press release.
- Check on P.A. system for the concert.
- Check on available storage for instruments, clothes, etc.
- Send out teacher email requesting information on Students not attending Festival

FESTIVAL DAYS:

- Assist Chairperson with registration of schools and students.
- Serve on the Festival Committee.
- Delegate the responsibility of collecting meal tickets.
- Reserve seats for performers.
- Deliver introductory remarks at the beginning of concert.
- Have extra copies of festival schedule available.
- Maintain record of past programs.

SPRING

- Guide managers, hosts librarians, etc. in execution of duties
- Reaffirm dates and sites of festival and auditions.
- Obtain programs from managers.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR FALL MANAGERS

ANNUAL MEETING:

- Bring copies of audition selections to meeting.
- Update program and discuss special needs with Festival Host, Coordinator and Conductor.
- Submit copy of information for the printed program to the Fall Festival Coordinator and the host school.
- Ask for conductor's notes to students - before audition date.

PRE-AUDITION:

- Photocopy conductor's remarks and prepare to stuff in music folders.
- Stamp music with Winooski Valley Music Association or owner's identification. Organize music into folders.
- Number choral music.
- Bring organized folders to audition - distribute folders.

AUDITIONS:

- Organize audition sheets by ratings (highest to lowest) and by section.
- Decide which students are accepted.
- Insert rating sheets into student folders of music.
- Retain a list of folder numbers, student name and school.
- Submit lists of students selected to the Festival Coordinator and Winooski Valley Music Association Chairperson.
- Double check student names for the program.

PRE-FESTIVAL:

- Check with accompanist and conductor to update changes and solve problems as they arise.
- Arrange for podium (if necessary) for conductor's use.
- Make arrangements for choral/band risers including transporting equipment to and from the festival.
- Work with festival host to arrange for needed pianos and tuning.
- Make arrangements for all percussion needs including transporting equipment to and from the festival.
- Help with special needs of the conductor (meals, honorarium, etc.).
- Organize seating chart with the conductor.
- Send student ensemble lists to the Fall Festival Coordinator for distribution to schools.
- Make Sure ALL Instrumental Students bring Music Stands if Necessary

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR FALL MANAGERS

FESTIVAL

- Set up rehearsal space.
- Serve as a member of the festival committee.
- Seat student musicians as they arrive.
- Take accurate attendance at each rehearsal. Report absences and tardiness to the Festival Coordinator.
- Deal with folder changes/sharing.
- Introduce self and conductor to the ensemble.
- Arrange for lunch/dinner for the conductor.
- Arrange for student needs (medical, instrument repair, etc.).
- Organize and practice putting chorus members on risers as well as general logistics for the concert.
- Assist in creating a positive experience for conductor and students.
- Collect music immediately after the performance (may need to bring boxes to festival).

AFTER THE FESTIVAL

- Collate band music by title, choral music by title and number.
- Submit list of missing music to the Librarian.
- Check to see that music list for auditions (next Fall) is selected, updated and available.
- Submit list to Festival Coordinator by Spring meeting.

SPRING

- At the Spring Festival have a copy of the Fall conductor's program and any special needs available.
- Find out what music is available from school libraries and notify Librarian of music that must be ordered for the next festival.
- Arrange for an accompanist.

WINOOSKI VALLEY MUSIC ASSOCIATION
• INSTRUCTIONS FOR FALL CONDUCTORS

PRE-FESTIVAL

- Assist in locating an accompanist (if needed).
- Give information regarding the accompanist to the manager.
- Submit program by Spring Festival to manager (include title composer/arranger and publisher).
- Submit list of special needs to the manager (special percussion parts, instrumentalists to accompany chorus, soprano saxophone parts, etc.).
- Submit Conductor's notes to manager by the Annual Meeting.
- If possible, help provide copies of arrangements on your program.]

WINOOSKI VALLEY MUSIC ASSOCIATION
• INSTRUCTIONS FOR JAZZ FESTIVAL CONDUCTORS
• JR HIGH & HIGH SCHOOL

PRE-FESTIVAL

- Locate an accompanist if necessary.
- Submit program to the manager by October 1.
- Submit list of any special needs to the manager (special instruments needed for Jazz Choir, extra percussion parts for Jazz ensembles, etc.).
- Submit Conductor's notes to the manager by December 15.
- If possible, help provide copies of arrangements on your program.

WINOOSKI VALLEY MUSIC ASSOCIATION
• INSTRUCTIONS FOR JAZZ FESTIVAL COORDINATORS
• JR HIGH & HIGH SCHOOL

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- Please refer to Instructions for Fall Festival Coordinator for Jazz Festival Coordinator Instructions.

WINOOSKI VALLEY MUSIC ASSOCIATION
• INSTRUCTIONS FOR SCHOOLS HOSTING AUDITIONS

- Obtain keys to building, restrooms, office, classrooms, etc.
- Acquire access to photocopier and paper.
- Make copies of school/classroom map with audition spaces marked.
- Provide coffee, etc. for teachers.
- Organize registration desk.
- Compile packets of audition sheets by school.

- Provide adjudicators with current list of students auditioning and time schedule.
- Provide extra audition sheets.
- Arrange for enough audition spaces with music stand and chairs in each room.
- Provide two pianos for use in auditions.
- Provide work space for Festival Coordinator and a work space for the managers to sort music.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR ADJUDICATORS

- Stay on schedule as much as possible. You will be notified of cancellations.
- The room assistant is on hand to help you with details and schedules.
- Take time to review the adjudication rubric!
- Try to make the student feel at ease and encouraged to do his or her best.
- Be sure each student plays or sings the same portions of the required piece for direct comparisons.
- Don't audition on cadenzas.
- Do not discuss the scores you have given with any student.
- Be sure the the final score given is recorded at the top and bottom of the audition form.
- Never use the same final score more than once in instrumental auditions.
- Sign your name to each form.
- Within the time limits, give each student constructive criticism which may help in future auditions/performances.
- Every hour (on the hour) you room assistant will collect audition forms. Place forms in manila envelope provided and close it with the clasp.
- Direct any specific problems to the Festival Coordinator.
- Put student scores on your room schedule, sign it and return it to the Festival Coordinator at the conclusion of the auditions.
- Brass, woodwind and melody percussion adjudicators must ask for three scales from each student (not necessarily the same ones). Transposed scales. For example, for C concert scale you would ask an Eb alto saxophone to play an A scale.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUMENTAL AUDITION LIST

FLUTE: Concert and Contest Collection, ed. Voxman/Rubank

2007 Pan
 2008 Siciliana and Giga
 2009 Scherzino
 2006 Menuet

OBOE: Solos for the Oboe Player, ed. Tustin/Schirmer

2007 Andante and Allegro
 2008 Song
 2009 Two Arabian Dances
 2006 Concerto in Bb, Mvt. 1 & 2

BASSOON: Classic Festival Solos, ed. Lamb/Warner Bros.

2007 Menuet of the Oxen
 2008 In the Hall of the Mountain King
 2009 Prayer of Adoration
 2006 A Song of Sadness

CLARINET: Concert and Contest Collection, ed. Voxman/Rubank

2007 Adagio
 2008 Fantasy Piece
 2009 Promenade
 2006 Allegretto Fantasia

ALTO/BASS CLARINET: Concert and Contest Collection, ed. Voxman/Rubank

2007 Concertino in D Minor
 2008 Minuet and Gigue
 2009 Largo and Allegro Vivace
 2006 Divertissement in Bb

ALTO/BARITONE SAX: Solos for the Alto Sax Player, ed. Teal/Schirmer

2007 Larghetto
 2008 Minuet
 2009 Sicilienne and Allegro Pg. 4-5(only)
 2006 Rondo in D Pg. 18 (only)

TENOR SAX: Solos for the Tenor Sax Player, ed. Teal/Schirmer

2007 Allegro Appassionata (to letter C)
 2008 Sarabande
 2009 Spanish Dance No. 2
 2006 Two Bourees

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUMENTAL AUDITION LIST

TRUMPET/BARITONE TREBLE CLEF:

Concert and Contest, ed. Voxman/Rubank

2007	Serenade	
2008	Petite Piece Concertante	
2009	Morceau de concours	
2006	Concertino	Pg. 22 (only)

FRENCH HORN: Concert and Contest, pub. rubank

2007	Scherzo
2008	Vocalise
2009	Ballade
2006	Two Outdoor Scenes

TROMBONE/BARITONE BASS CLEF:

Concert and Contest, ed. Voxman/Rubank

2007	Canzonetta
2008	Saraband and Vivace
2009	Valse Sentimentale
2006	Spanish Dance I

TUBA: First Solos for the Tuba Player, ed. Wechselblatt/Schirmer

2007	In the Hall of the Mountain King
2008	Marche
2009	Civil War Medley
2006	Military Suite

SNARE DRUM: More Audition Etudes – Garwood Whaley

2007	Snare Drum #5	Aux. Perc. Sheet B
2008	Snare Drum #6	Aux. Perc. Sheet C
2009	Snare Drum #7	Aux. Perc. Sheet D
2006	Snare Drum #8	Aux. Perc. Sheet A

TIMPANI: More Audition Etudes – Garwood Whaley

2007	Timpani #2
2008	Timpani #3
2009	Timpani #6
2006	Timpani #8

MALLETS: More Audition Etudes – Garwood Whaley

2007	Keyboard Percussion #3
2008	Keyboard Percussion #4
2009	Keyboard Percussion #5
2006	Keyboard Percussion #6

• **VOCAL MUSIC AUDITION SELECTION 2007**

• **“Awake Sweet Love” Walton**

• **JAZZ ENSEMBLE AUDITION LIST 2007**

The audition format for District Jazz Ensemble mirrors that of '07 VMEA All State Auditions.(vmea.org) Players should prepare the exact same audition with two exceptions:

1. All perform improvised choruses of Blues in either Bb,F,Eb,C. (Judge's Choice)
2. No “Jazz Excerpts” will be required. Please be sure to review the All State Handbook for exact Details on requirements. ****Drummers will be** asked to perform big band selections as part of the district audition. (with CD Accomp.)

Standard – *What Is This Thing Called Love* V. 41 - Aebersold
Drummers - TBA

Drummers are instructed to Drive the Little Big Band on _____ and Back Up the Little Big Band on _____. *Demonstrate fluency in various Shuffle, Jazz, Funk, Rock, and Latin feels, as well as demonstrate fluency in trading fours. Sight read a drum set chart.*

• **AUDITION GUIDELINES for BAND**

All students auditioning for the Festival will play/sing the required solo from the published list. In addition to the published solo: Brass, Woodwind, and melodic percussion auditioning for the Festival band will perform 2 major scales and 1 chromatic scale. Required ranges are specific to each instrument. (See Table Next Page)

Major Scales - All scales (as written below) are memorized, articulated (not slurred), performed the correct number of octaves, at a minimum metronome setting of quarter note = 80, as illustrated below: Partial points allowed for major scales not performed at minimum required range.

Chromatic Scale - The two octave chromatic scale will be played from memory, in triplets at a minimum metronome setting of quarter note = 80, in a continuous slur. (See Above) Partial points allowed for chromatic scale not performed at minimum required range and/or tempo.

WINOOSKI VALLEY MUSIC ASSOCIATION

• AUDITION GUIDELINES for BAND (cont.)

• Table of Required Scales and Ranges by Instrument

Instrument	Scales (as written)	MajorScale Range	Chromatic
• Flute/Mallets	C,F,Bb,Eb,Ab,G,D,A,E	All 2 Octaves	C - C
• Oboe	C,F,Bb,Eb,Ab,G,D,A,E	All 1 Octave	C - C
•		Except C,D	
• Bassoon	C,F,Bb,Eb,Ab,G,D,A,E	All 2 Octaves	Bb - Bb
•		Except G,Ab,A	
• Clarinet	C,F,Bb,Eb,Ab,G,D,A,E	All 2 Octaves	G - G
• Alto/Bass Clar.	C,F,Bb,Eb,Ab,G,D,A,E	All 1 Octave	F - F
• Saxophones	C,F,Bb,Eb,Ab,G,D,A,E	All 2 Octaves	C - C
•		Except Ab,A,G	
• Trumpet	C,F,Bb,Eb,Ab,G,D,A,E	All 2 Octaves	G - G
•		Except C,F,Eb,D,E	
• French Horn	C,F,Bb,Eb,Ab,G,D,A,E	All 1 Octave	G - G
•		Except F,G	
• T-bone/Barit.	C,F,Bb,Eb,Ab,G,D,A,E	All 2 Octaves	F - F
•		Except C,F,Eb,D,E	
• Tuba	C,F,Bb,Eb,Ab,G,D,A,E	All 2 Octaves	F - F
•		Except C,Eb,D	
•			

Snare Drum students will perform FROM MEMORY and using proper rudimental technique, three rudiments selected by the adjudicator from the following six (taken from the N.A.R.D. "13 Essential Drum Rudiments"):

- Long Roll Flam Accent
- 5-Stroke Roll Ruff
- Flam Double Parradiddle
-

Snare Drum students will also perform the "Auxiliary Percussion Sheet" to assess technique on bass drum, suspended and crash cymbals, triangle and tambourine.

CHORAL MUSIC:

Choral students must audition "a capella." The audition selection is the same as the All State selection for the same school year. There is no "house quartet, therefore, schools attempt to have as full a quartet as possible for each audition. As few as two different voice parts may audition together (ie.; soprano/alto or soprano/tenor). Directors must organize the smallest number of voice groups possible. Students will be adjudicated the first time they perform. Directors may not sing auditions with students. Students from different schools may audition together if they wish. Students must get their starting pitch from a pitch pipe (or other source) which they must provide and be able to use.

- **AUDITION GUIDELINES Cont..**

- *****All Teachers and Students should review the score sheets to make sure that all questions are answered regarding what is expected for that particular audition.**

GENERAL INFORMATION FOR ALL STUDENTS:

All students should display good posture, manners and stage presence throughout the audition process.

Students may audition on more than one voice part and/or instrument, but, must make a priority choice BEFORE auditioning. In accordance with the philosophy and policy followed by the Vermont Music Educators Association at All-State auditions, students will be DISQUALIFIED from auditions for using photocopies of music. Handwritten and computer generated copies of audition material sanctioned by the festival will be allowed.

In order to ensure representation from all schools at least half the number from each school, up to six, who audition must be accepted to the festival. A minimum of three if six or more students audition.

The time schedule for auditions will be developed at the Annual Meeting of teachers and administrators in September. Each school **must** send at least one adult (preferably music teacher or principal) who can effectively represent that school in the scheduling process.

Because of the time schedule of the entire festival, no make-up auditions will be allowed for any reason. In extenuating circumstances the Festival Coordinator (with the concurrence of the manager) may allow a student to participate in the festival without auditioning.

Probable absences should be brought to the attention of the Festival Coordinator.

Teachers may not substitute one student for another.

Festival music will be passed out to the teachers of those students accepted immediately after ensembles are selected. Each school should make arrangements to pick up music at the audition site.

Questions regarding auditions should be directed to the Festival Coordinator.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR SPRING FESTIVAL COORDINATOR

ANNUAL MEETING:

- Reaffirm date, site and other details of the Spring Festival at the Annual Meeting of the Association.
- Guide managers, hosts librarian, etc. in execution of duties
- Notify Spring Managers to submit final program at the Fall Meeting (Friday before Thanksgiving).
- Discuss possible workshops at the Spring Festival.

FALL MEETING:

- Obtain program from Spring Manager.
- Instruct Librarian to purchase necessary music.
- Distribute copies of Instrumental and choral Nomination sheets.

MID-DECEMBER:

- Check to see that all nomination forms are in.
- Be sure that music has been ordered and is in the manager's hands.
- Collect music from schools -- give to managers.
- Obtain conductor's notes to students before selection date.

EARLY JANUARY:

Meet with Spring Managers to select students for the Festival.

*See Important Dates section of this handbook for more specific information concerning deadlines, etc.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR SPRING FESTIVAL COORDINATOR

PRE-FESTIVAL MAILING:

- Chorus and band rosters to schools.
- Chair placement and folder numbers.
- Two tickets for principals with invitation to attend concert and meeting.
- List of workshops (where and when).
- Updated festival schedule.
- Reminder to bring instruments, pencils, reeds, mutes, mallets, etc.
- Prepare the program; layout and printing (500 copies).
- check minutes and handbook for policy changes and remind members.

PRE-FESTIVAL:

- Locate an accompanist if necessary.
- Double check itinerary with festival host.
- Check on piano condition and tuning.
- Print schedule (after consulting with host and managers) and distribute to schools.
- Assist Chairperson in preparing sign-in sheets for schools, collecting fees, counting attendees, cancellations, returned music and chaperones.
- Send out press release.
- Check on P.A. system for the concert.
- Check on available storage for instruments, clothes, etc.

FESTIVAL DAYS:

- Assist Chairperson with registration of schools and students.
- Serve on the Festival Committee.
- Delegate the responsibility of collecting meal tickets.
- Reserve seats for performers.
- Deliver introductory remarks at the beginning of concert.
- Have extra copies of festival schedule available.
- Maintain record of past programs.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR SPRING MANAGERS

FALL MEETING:

- Find out what music is available from the school libraries and notify Librarian and coordinator regarding music that must be purchased for the Festival.
- Assist in arranging for an accompanist.
- Update program and discuss special needs with Festival Host, Coordinator and Conductor.
- Submit copy of information for the printed program to the Fall Festival Coordinator and the host school.
- Ask for conductor's notes to students - before preparing folders.

MID-DECEMBER:

- Photocopy conductor's remarks and prepare to stuff in music folders.
- Stamp music with Winooski Valley Music Association or owner's identification. Organize music into folders.
- Number choral music.

EARLY JANUARY:

Collect Nominations

- Meet with Spring Festival Coordinator to select students into the Festival.
- Develop acceptance lists by instrument, seating, vocal part and school. Submit list to Coordinator.
- Mail music to schools before February first.
- Retain a list of folder numbers, student name and school.
- double check student names for the program.

PRE-FESTIVAL:

- Check with accompanist and conductor to update changes and solve problems as they arise.
- Arrange for podium (if necessary) for conductor's use.
- Make arrangements for choral/band risers including transporting equipment to and from the festival.
- Work with festival host to arrange for needed pianos and tuning.
- Make arrangements for all percussion needs including transporting equipment to and from the festival.
- Help with special needs of the conductor (meals, honorarium, etc.).
- Organize seating chart with the conductor.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR SPRING MANAGERS

FESTIVAL

- Set up rehearsal space.
- Serve as a member of the festival committee.
- Seat student musicians as they arrive.
- Take accurate attendance at each rehearsal. Report absences and tardiness to the Festival Coordinator.
- Deal with folder changes/sharing.
- Introduce self and conductor to the ensemble.
- Arrange for lunch/dinner for the conductor.
- Arrange for student needs (medical, instrument repair, etc.).
- Organize and practice putting chorus members on risers as well as general logistics for the concert.
- Assist in creating a positive experience for conductor and students.
- Collect music immediately after the performance (may need to bring boxes to festival).

AFTER THE FESTIVAL

- Collate band music by title, choral music by title and number.
- Submit list of missing music to the Librarian.
- Check to see that music list for auditions (next Fall) is selected, updated and available.
- Send music to Librarian.

WINOOSKI VALLEY MUSIC ASSOCIATION

• INSTRUCTIONS FOR SPRING CONDUCTORS

- Assist in locating an accompanist (if needed).
- Give information regarding the accompanist to the manager.
- Submit program by October First to manager (include title composer/arranger and publisher).
- Submit list of special needs to the manager (special percussion parts, instrumentalists to accompany chorus, soprano saxophone parts, etc.).
- Submit Conductor's notes to manager by December 15.
- If possible, help provide copies of arrangements on your program.

WINOOSKI VALLEY MUSIC ASSOCIATION

• FESTIVAL RULES AND EXPECTATIONS

TEACHER RESPONSIBILITIES:

- Every teacher of music students in grades 9-12 will be assigned to a role as adjudicator. Those with extenuating circumstances and cannot attend must notify the Winooski Valley Music Association chairperson prior to the September meeting. It is the responsibility of the teacher to procure a substitute adjudicator for the audition date. Substitutes will be paid from Winooski Valley Music Association funds.
- Follow the procedures for festivals and auditions presented in this handbook.
- Collect signed Festival rules forms from students and inform festival coordinator and managers at least three weeks prior to the festival that all contracts are signed. Inform managers of any students not attending Festival.
- Supply adequate supervision for students at festivals and auditions.

STUDENT RESPONSIBILITIES:

- Students who are selected to the Winooski Valley Fall Music Festival are expected to honor their commitment to the Festival. Those who do not honor their commitment, and fail to give at least three weeks notice of their inability to participate will not be eligible for the following year's auditions.
- Sign festival rules forms at least three weeks prior to the festival.
- Extenuating circumstances such as illness and family emergency are excused absences and will be reviewed on a case by case basis.

WINOOSKI VALLEY MUSIC ASSOCIATION

Festival Rules, Expectations and Acceptance

This form must be signed and returned prior to the start of rehearsals.

- Attendance at all Festival functions is required
- Any vandalism (abuse or defacement) or theft of any property of the festival facility shall result in immediate dismissal from the Festival.
- Smoking is NOT ALLOWED at any point during the festival. Smoking will result in immediate dismissal from the Festival.
- The possession and/or use of alcoholic beverages or illegal drugs is forbidden and will result in immediate dismissal from the Festival.
- Students are not allowed to drive during the Festival. Students will be transported to and from Festival functions by parents and/or adults designated by their school.
- Students must report to all rehearsals on time.
- Students must store instruments and personal belongings in the properly designated areas.

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(please return this portion)

I have read and understand the above information. I agree to abide by the rules of the Winooski Valley Music Festival and understand that not following the rules will result in dismissal from the festival

STUDENT WINOOSKI VALLEY FESTIVAL ACCEPTANCE AND RESPONSIBILITIES:

- Students who are selected to any Winooski Valley Music Festival are expected to honor their commitment to the Festival. Those who do not honor their commitment, and fail to give at least three weeks notice of their inability to participate will not be eligible for the following year's auditions or nominations.

student

parent/guardian

WINOOSKI VALLEY MUSIC ASSOCIATION HONORARIUM SCHEDULE

**Two Day Festival Ensemble
Conductor** \$400.00 + meals, travel, and lodging (if nec.)

**One Day Festival Ensemble
Conductor** \$200.00 + meals, travel, and lodging (if nec.)

**Festival Ensemble
Accompanist** \$150.00 per day + meals, travel, and lodging

Audition Substitutes \$75.00

Additional Musicians \$75.00
*(musicians not part of the
Winooski Valley Music Association)*